

MINUTES
DEERFIELD TOWNSHIP BOARD
REGULAR MEETING OF FEBRUARY 18, 2013

Meeting called to order at 7:00 p.m. by Supervisor Tim Murphy

Present	Tim Murphy	Supervisor
Absent	Walter Nelson	Clerk
Present	Connie Lynch	Treasurer
Present	Randy Martin	Trustee
Present	Alan Johns	Trustee

Four others were also present.

Agenda additions: None

Motioned to approve Agenda by Alan Johns, seconded by Connie Lynch, motion carried.

Motioned by Randy Martin to amend minutes from January 21, 2013 meeting to reflect discussion that included salting of the Township Hall parking lot when needed. Moved by Martin, seconded by Alan Johns to approve the minutes of January 21, 2013, as amended. Motion carried.

Treasurers Report was given by Treasurer Connie Lynch, filed for audit. Lynch noted that the report now has listings of designated (committed) fund categories.

Fire Department Report was given by Chief Ryan Martin. Estimates of \$1,896.04 and \$382.25 for fire gear and a tire quote of \$877.96 for six tires installed were explained. Johns moved to pay up to \$3,200 from the Fire Department Capital Outlay Fund under \$10,000 for the items. Seconded by Connie Lynch. Roll call vote was 4 aye, 0 nay, motion carried.

Planning Commission Report: The planning commission is continuing updating of the township zoning ordinance and master plan. A zoning application involving an accessory building between a home and the road was discussed. An attorney's opinion has been received and the matter was referred to the Planning Commission for discussion and action at the March 12 meeting.

JCCA Report by Randy Martin: The JCCA permit flow has been slow, as usual this time of year. JCCA Board members are not taking pay for January, February and March to help the budget.

Motion by Randy Martin, seconded by Alan Johns to pay the General Fund Vendor Bills (\$9,779.60), General Fund Payroll Bills (\$4,646.05) Fire Department Vendor Bills ((\$3,124.71) and Fire Department Payroll Bills (\$559.84), roll call vote 4 ayes, 0 nays, motion carried.

Public Comments on Agenda Items: District Representative to the County Board John Haupt reported on recent county board actions, including animal control fees being raised, Code Red being implemented, Central Dispatch being combined and answers on the county budget as it pertains to planning and zoning work and inspections.

Unfinished Business:

Board is waiting on a call back from JBS Contracting to set up a meeting to review estimates on a possible building addition.

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New Business:

The board set Saturday, March 9 at 8:30 a.m. for a budget workshop at the Deerfield Township Hall.

A presentation was made by the township assessing representative Gordon Embs of Equity Assessments, Inc. on proposed software upgrades from BS&A Software. The township currently purchases a program on township assessments available to township residents. Further research by Treasurer Connie Lynch was agreed on, finding out if the county might be involved in a county-wide purchase and whether packages with software involving tax billing, payments and record keeping might be available.

Equity Assessments offered to send letters at a cost of \$1 each (covering time, paper, envelopes and stamps) to Deerfield Township property owners on PA 368 of 2012, which affects the classification of property adjacent to Agricultural parcels. The effective date of the bill is Dec. 14, 2012, so it would affect 2013 assessments. It was estimated that fewer than 200 owners might qualify under this bill, which may be beneficial from a tax standpoint. Alan Johns moved to approve up to a maximum of \$231.25 to send the letters to property owners in Agricultural Preservation zoning. The motion was seconded by Connie Lynch. Roll call vote passed 4 aye, 0 nay.

The Board of Review dates and times have been set. They will be Monday, March 11 from 3 p.m. to 9 p.m. and Wednesday, March 13 from 9 a.m. to 3 p.m. The organizational meeting will be Tuesday, March 5 at 9 a.m. All three meetings are at the Deerfield Township Hall, 3032 S. Winn Road.

Public Comments: None

Motion by Randy Martin seconded by Alan Johns to adjourn, motion carried. Meeting adjourned at 8:12 p.m..

Roger Lintemuth

Deerfield Township Deputy Clerk