

MINUTES
DEERFIELD TOWNSHIP BOARD
REGULAR MEETING OF NOVEMBER 21, 2011

Meeting called to order at 7:04 pm by Clerk Walter Nelson

Absent	Tim Murphy	Supervisor
Present	Walter Nelson	Clerk
Present	Lynne Wyatt	Treasurer
Present	Randy Martin	Trustee
Present	Alan Johns	Trustee

Motioned by Alan Johns seconded by Lynne Wyatt to appoint Randy Martin to chair the meeting, motion carried.

Eight others were also present.

Agenda additions: Office Manager schedule

Motioned to approve Agenda by Walter Nelson seconded by Lynne Wyatt, motion carried.

Motioned by Walter Nelson, seconded by Alan Johns to approve the minutes of October 17, 2011 Regular Meeting, motion carried.

Treasurers Report was given by Lynne Wyatt, Filed for audit.

Fire Department Report was given by Lynne Wyatt:

No action items, fire board recommends paying the bills.

Planning Commission Report: By Alan Johns: The planning commission will be updating the zoning ordinance. Alan Johns requested \$125.00 to hire personal to type the ordinance, the supervisor can approve that amount without board approval.

Motioned by Walter Nelson seconded by Lynne Wyatt to appoint Dan Maloney to the ZBA, motion carried.

JCCA Report by Lynne Wyatt: No action items, eight new permits were issued.

Motion by Alan Johns, Seconded by Lynne Wyatt to pay the General Fund(\$7,790.98), Fire Department (\$2,805.61) and Payroll (\$5,992.40), roll call vote 4 ayes, 0 nays, motion carried.

Public Comments on Agenda Items: None

Unfinished Business:

Discussion on traffic fine revenue, Walter Nelson will continue attempts to contact the president of the library board.

Discussion on accounting bids, motioned by Alan Johns seconded by Walter Nelson to accept the low bid from Cindy Kaliszewski, one time setup fee of \$750.00 and \$385.00 per month, trial basis until August 2012 to be extended to three years if mutual agreed. Roll call vote 4 yes 0 no, motion carried.

New Business:

Guardrails have been installed at bridges on Pickard and Littlefield Roads.

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Discussed Office Manager schedule, will discuss employee manual next month.

Public Comments: Senator Judy Emmons talked about legislative affairs and Commissioner John Haupt talked about county commission actions.

Motion by, Walter Nelson seconded by Lynne Wyatt to adjourn, motion carried. Meeting adjourned at 7:58 P.M.

Walter Nelson

Deerfield Township Clerk