

MINUTES  
DEERFIELD TOWNSHIP BOARD  
REGULAR MEETING OF JUNE 17, 2013

Meeting called to order at 7:00 p.m. by Supervisor Tim Murphy

Present	Tim Murphy	Supervisor
Absent	Walter Nelson	Clerk
Present	Connie Lynch	Treasurer
Present	Randy Martin	Trustee
Present	Alan Johns	Trustee

Six others were also present.

Agenda additions: Assessor setup

Motioned to approve Agenda as amended by Randy Martin seconded by Alan Johns, motion carried 4-0.

Motioned by Alan Johns, seconded by Randy Martin to approve the minutes of May 20, 2013 Regular Meeting, motion carried.

Treasurers Report was given by Connie Lynch, Filed for audit.

Fire Department Report was given by Chief Ryan Martin. They had seven runs for the month. The new Grass Rig has been received and work is being done installing lights, radio, lettering, etc.

Planning Commission Report: By Connie Lynch. There were three permits issued. The Planning Commission at its July 9 will review the special use permit for a commercial business on West Remus Road after receiving an opinion from the township attorney. Randy Martin noted that Planning Commission members are required to uphold the ordinances and follow the Township Master Plan in making decisions. It was also discussed that members of all township boards need to attend regular training and updating classes on pertinent topics.

JCCA Report by Randy Martin: Nothing new.

Motion by Alan Johns, Seconded by Randy Martin to pay the General Fund Vendor Bills (\$23,758.89), General Fund Payroll Bills (\$4,327.75), Fire Department Vendor Bills (\$32,791.85) and Fire Department Payroll Bills (\$559.84) and amended May Fire Fund Vendor Bills (\$34,426.03). Roll call vote 4 ayes, 0 nays, motion carried.

**Public Comments on Agenda Items:** None

**Unfinished Business:**

The township had requested bids on surveying work and received two quotes. The quote from Rowe Professional Services Company at \$2,200 for the basic building site and another \$1,600 for the entire parcel, \$3,800 total, was approved on a roll call vote, 4 ayes, 0 nays, motion carried.

**New Business**

Treasurer Connie Lynch had researched credit card options for township purchases and reported that programs were available that would give the township cash back rewards, the same billing date each month, the capability to be tracked on line, no annual fee and the first nine months interest free. It was moved by Alan Johns, seconded by Connie Lynch that the township apply for the card and give it a 9-month trial. Motion carried 4-0.

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Alan Johns brought new information on closed session procedures and when the board could go into closed session. He reported that he wanted the board to be aware that they can go into closed session on land issues, after it had been reported that they could not.

The board reviewed the contracting system for assessing work. They currently contract with an assessing firm, Equity Assessments, Inc., for township assessing duties. It was reported at a recent Michigan Township Association meeting that the person doing township assessing had to be an employee of the township. Since Deerfield Township only pays for the service and does not provide office space, transportation, dictate hours or manage the assessing operation, it was thought that the employee requirement was not applicable. Connie Lynch will work with Equity Assessments and the Township Association to get a final determination on the requirements.

**Public Comments:** Janet Rice noted that concerns over reports of potholes on Broomfield Road between Gilmore and Littlefield had been addressed by the county road commission and that every hole had been filled. She thanked those involved for the work on that road.

Motion by Alan Johns seconded by Randy Martin to adjourn, motion carried. Meeting adjourned at 8:05 p.m.

Roger Lintemuth

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Deerfield Township Deputy Clerk