



# Planning and Zoning Commission

## **MEETING MINUTES**

January 16, 2008

Deerfield Township Hall

**CALL TO ORDER:** Meeting was called to order by acting chairman, Randy Martin at 7:00 pm.

**PRESENT:** Randy Martin, Virginia Wood, Al Johns, Janice Zeien, Andy Spence and Administrator Jack Long.

**ABSENT:** Ward Forquer

### **AGENDA REVIEW:**

**MINUTES OF LAST MEETING:** Minutes of the November 13th meeting were read by Virginia Wood. Motion to approve made by Al Johns, seconded by Virginia Wood.

**INSPECTOR'S REPORT:** Administrator Jack Long Reported:

- Taxidermy sign on Pickard has been removed
- Heating and Cooling sign at Meridian and 20 has been removed
- Another letter to be sent to the Equine on Winn Rd giving them 10 days to respond, since they didn't respond to the first.

### **ACTION ITEMS:**

1. None

### **INFORMATIONAL ITEMS:**

Randy Martin talked about new guidelines per the state encompassing:

- a) ZBA must have at least 1 alternate

- b) If a dwelling has more than 4 units, the owner or manager can be notified instead of everyone in the unit.
- c) Notification of planning changes must be sent to everyone within 300 ft regardless of township.

Randy Martin called for nominations for new chairperson to replace retired Ken Kopke. Al Johns nominated by Virginia Wood. Vote taken- unanimous for appointing Al Johns as chairperson.

New planning commission members **MUST** take at least 2 classes the first year of their appointment, and 1 each year thereafter.

**PUBLIC COMMENT:**

No public

Meeting was adjourned at 7:23 pm. Motion to adjourn made by Andy Spence, sec. By Al Johns.

**NEXT MEETING: March 11, 2008 at 7 pm**

