

Deerfield Township Fire Board
Regular Meeting July 20, 2009

Members Present: T. Swanson; C. Purtill, L. Wyatt, D. Webster, Chief Martin, Assistant Chief Nerbonne

Members Absent: D. Wood

1. Call to order 6:05 pm by Chair Swanson
2. Agenda Additions:
 - i. Old Business: Distribution of financial materials
 - ii. New Business: a) Tower: Report post Planning Commission meeting. b) Air conditioner repair
3. Agenda Approval: Moved, second (Wyatt/Purtill) to approve agenda with additions for July 20. APPROVED
4. Approval of Minutes: Moved, second (Purtill/Wyatt) to approve minutes of June 15, 2009. APPROVED
5. Treasurer's Report:

Fire Dept receipts for May	\$350.00
Interest earned	\$9.66
Checking Balance	\$201,034.79
6. Chief's Report: 0 Runs for the month of June
Total Payroll as of 6-30-09 \$11,542.50 (with proposal #2)
7. Monthly Bills: Moved, second (Webster/Wood) to recommend to township board the payment of bills \$2,311.74. In addition, recommend to the township board the payment of \$8000.00 to Pro Comm for tower. APPROVED.
8. Public Comment, agenda items only: None
9. Old Business:
 - a) ISO Update: Waiting for ISO.
 - b) Cadet Program: No additional information.
 - c) Chief expressed concern with public parking in front of dry hydrant. Need to investigate local ordinance for enforcement of parking. No report.
 - d) Discussed procedure of receipt of financial records. Process clarified. COMPLETE.
10. New Business
 - a) Budget amendment: Increase line item 930.35 by \$500 for equipment repair. APPROVED
 - b) Tower: Met with Planning Commission - special use permit denied due to setback requirement to fire barn. There is a permit fee and security deposit required to erect tower. Fire board requests waiver of permit fee and security deposit since tower is on township property and the tower is being used for township business (fire protection). Request will be presented to township board.
 - c) Air conditioner in offices needed repair - \$600. Fire department requests shared cost of repair since offices are not just fire department related.
 - d) Chief Martin informed board that the fire department budget appears to be paying the entire Charter Communication bill. Chief Martin will investigate and report to board next month.
11. Public Comment:
 - a) Mr. Nelson mentioned discrepancy in budget report discovered after audit. Chief Martin and Ms. Wyatt will work with Page Olsen to correct

Adjourn: 6:38 PM

Respectfully Submitted,
Denise Webster, Secretary