

Deerfield Township Fire Board
Minutes for July 16, 2007

Members Present: D. Webster, T. Swanson, D. Wood, C. Purtill, Chief Hoffman, Asst. Chief Martin, L. Wyatt

Meeting called to order at 7:03pm by Mr. Swanson, chair.

Motion by Purtill, second Wood to approve the minutes of June 18, 2007 as submitted.
APPROVED.

Fire Chief's Report: Chief Hoffman

Beginning Cash Balance	\$61,196.59 (Adjusted to month end 6/30/07)
Income	\$15,270.00 (for month of June)
Bills paid (in June)	\$2,124.87
Ending cash balance:	\$59,197.49
Bills to be paid (for June)	\$4,008.52

Four (4) run for the month of June

- 1 P.I. Accident
- 1 Down power line
- 1 House fire w/ Nottawa-Sherman
- 1 Grass fire w/ Nottawa-Sherman

Old Business:

- A. Grant received from Mt. Pleasant Community Foundation for assistance with paying for thermal imaging camera and gas monitor. COMPLETE.
- B. If possibly, plan is to host Fire Fighter 1 & 2 class in October. Cost of class is about \$600-700. Hope is to have financial support from state. Still waiting for information from state.
- C. ISO update: Skip Starling from National Fire Services Office conducted review. Feedback forthcoming. Board noticed that Mr. Starling's name was incorrect in June minutes. Correction so noted.
- D. Follow-up from discussion with Greg Walterhouse: All actions still pending,
 - a. Prior ISO report. Asst. Chief Martin has written for a copy of the report.
 - b. Automatic mutual aid with Fremont, Nottawa-Sherman and Mt. Pleasant
 - c. Complete information on commercial buildings - Firehouse software
 - d. Record Retrieval - Firehouse software
- E. Assistant Chief Martin provided board with salary information from local fire companies.

Dept.	Chief/yr	Asst Chief/yr	Captain	Lieutenant	Firefighter	Training
Deerfield	\$3900	\$3000			\$25 per run	\$25 per
Fremont	\$2208	\$1104			\$15 per run	\$15 per
Nottawa-Sherman	\$4800	\$3000			\$14 per run	\$14
Shepherd	\$5200	\$2000	\$750	\$500	\$13.05 per hour	13.05 per
Mt. Pleasant					\$4500 per year + \$16 per run	

- Current salary and wages appear to be in-line with surrounding departments. Board will continue to monitor. Will discuss again at next budget cycle.
- F. Signs have been obtained; Asst chief Martin will be getting poles and contacting road commission for proper posting.

New Business:

- A. Engine 8-11 out of service due to engine work.
- B. Standard Operating Guidelines are being reviewed. Will present to the board for discussion and review.
- C. Tender 8-20. Discussion as what to do with 8-20 once new tender is received. Several options discussed.
- D. Mike Klein appointed new lieutenant.

Closed Session:

Board received report by Mr. Swanson regarding concern raised by firefighter Richmond. Motion by Wyatt, second Purtill to close meeting to discuss personnel item. Approved; moved into closed session 7:20pm

Motion by Purtill, second Wyatt to return to open session. Approved. Returned to open session 7:40pm

Public Comments:

- A. Mr. Martin provided board information for future consideration for firefighter physicals.
- B. Mr. Martin provided board members copy of Fire Department ordinance.
- C. Board was reminded of township policy for disposal or sale of equipment over \$500 as related to tender 8-20.

Motion by a Wyatt, second Purtill to adjourn. CARRIED. Adjourn 7:45 pm.

Respectfully Submitted,
Denise Webster, Secretary